

# **Privacy Policy**

MWS Limited abide by the privacy policy as detailed below. Our policy covers the following; The information we collect:

- How we use the information we collect
- Marketing
- Access to the information we hold
- Cookies
- Other websites
- Change to this policy
- How to contact us

### The information we collect

We collect information about customers when we provide them with information, a quotation or when they place an order for products or services. We will only collect information necessary to process orders and communicate regarding our products and services. We also collect information when customers voluntarily complete customer surveys, provide feedback or participate in competitions. Website usage information is collected using cookies (see cookie policy). Occasionally we will collate information on prospective customers and this information is handled in line with our Data Protection Policy available upon request.

### How we use the information we collect

We collect information about you to process your order, manage your account and, if you agree, to email you about other products and services we think may be of interest to you. If you agree, we will share the information between our companies so that they may offer you their products and services. Our companies will not share your information for marketing purposes with companies outside our group. In processing your order, we may send your details to, and also use information from credit reference agencies, fraud prevention agencies our external suppliers required to deliver any services you have ordered.

# Marketing

We would like to send you information about products and services which we believe may be of interest to you. If you have consented to receive marketing presently, you have a right at any time to stop us from contacting you for marketing purposes in the future. If you no longer wish to be contacted for marketing purposes, please click here, email sales@mws.ltd.uk or write to us at our trading address.



### Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all, of your personal information. Please email or write to us at the following address:

MWS Limited. Unit 6. Meer End. Birstall. LE4 3EH

We may make a small charge for this service. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

### Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity. For further information visit www.aboutcookies.org or www.allaboutcookies.org. You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result.

#### Other websites

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

# Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 24th May 2018.

#### How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you. Please email us at sales@mws.ltd.uk or write to us at the address detailed above.